



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



June 30, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**EXTENSION OF EXISTING INFORMATION TECHNOLOGY
SUPPORT SERVICES MASTER AGREEMENT (ITSSMA) WORK ORDER AND
INCREASE THE MAXIMUM WORK ORDER AMOUNT FOR THE MODIFIED
AUTOMATED PROCESS AND ACCOUNTING SYSTEM (MAPAS)**

This letter is to notify your Board of our intent to request the Internal Services Department (ISD) to extend ITSSMA Work Order N01-0155 with Sierra Systems Inc. from October 1, 2006 to March 30, 2007, and increase the Work Order amount from \$1,408,000 to \$1,648,000 to provide support for sustaining maintenance of an existing system in the Sheriff's Department. In accordance with the ITSSMA guidelines, prior Board notice is required for projects that will exceed \$300,000. There is **no net County cost**, as funding is totally covered by revenue generated in the performance of civil and criminal process services.

BACKGROUND

The Modified Automated Process and Accounting System (MAPAS) is a software application that assists the Sheriff's Department and other County Departments in managing and tracking the service of civil and criminal process handled by the Los Angeles County Sheriff's Department. MAPAS functions as an automated accounting program that interfaces with the County's Auditor-Controller's Trust Warrant Writing System (TWWS). Approximately 200 users at forty County sites access the MAPAS automated accounting system over the County's computer network system.

A Tradition of Service

MAPAS was fully implemented in May 1990 by the Los Angeles County Marshal's Office. The Sheriff's Department assumed responsibility for its operation upon the Sheriff/Marshal merger that took place in 1994.

In the sixteen years that MAPAS has been in production, the software application has been continuously improved to incorporate legally mandated changes and major functionality enhancements to address usability and performance issues. MAPAS consists of the following major functions: Case tracking, Trust accounting, Management and operational reporting, Court security, and Administrative support functions. It is a mature and well-maintained system, but lacks the functionality that the Department requires to meet its future business needs.

MAPAS was developed using what is now considered old technology that requires specialized knowledge to maintain. It has become very difficult to enhance or expand with new functionality to meet the Department's future business requirements. Sheriff's staff is concentrating on developing the specifications and design for a MAPAS replacement system while outsourcing the maintenance of the existing system.

Sierra Systems, the current vendor, was originally selected through a competitive ITSSMA Work Order solicitation and has performed within the requirements of the Work Order. Amendment of this Work Order will enable the Sheriff's Department to continue to provide for MAPAS maintenance while the Department is generating the specifications and design that will result in the procurement of a MAPAS replacement system as outlined in the Sheriff's Fiscal Year 2006-2007 Business Automation Plan. A MAPAS replacement is forecast for the second quarter of 2007.

SCOPE OF WORK

The scope of the amended Work Order includes:

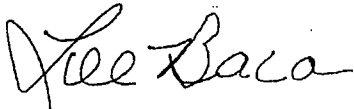
1. Ongoing sustaining maintenance and enhancement of the MAPAS software application: Up to two (2) full-time equivalent (FTE) consultants will provide up to three hundred (300) hours of consulting service per month at a blended rate of \$130 per hour. The tasks involved for the ongoing maintenance and, when necessary, enhancement of the MAPAS application, along with the applicable schedule timelines, will be determined by the Sheriff's Department's Project Manager.

CLOSING

Consistent with ITSSMA policies and procedures, if notification from your Board is not received within the two-week review period, the Sheriff's Department will notify ISD to proceed with the Work Order Amendment.

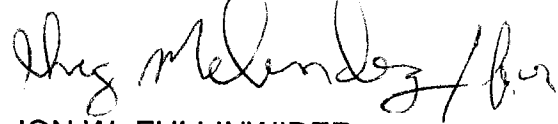
If there are questions regarding this matter, please contact Lieutenant Marie Hannah at (626) 300-3103.

Respectfully submitted,



LEROY D. BACA
SHERIFF

NOTED AND APPROVED:



JON W. FULLINWIDER
CHIEF INFORMATION OFFICER